

Name of Club: Dereham Canoe Group	Name of Risk Assessor: Jeff Toser	Date of Risk Assessment: 22nd May 2020
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What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Complete
Spread of Covid-19 Coronavirus	<p>Club members, volunteers, paddlers, visitors to your club or the farm, and the farm staff</p> <p>Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to your Club</p>	<p><u>Hand Washing</u></p> <p>Gel sanitisers in any area where washing facilities are not readily available/accessible.</p> <p><u>Cleaning</u></p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.</p> <p><u>Information</u></p> <p>An efficient system of notifying members of the systems and protocols in place and what is expected of them, must be in place prior to reopening the club facilities.</p> <p><u>Social Distancing</u></p> <p>Reduce the amount of people accessing the boat house/premises for boats and equipment, comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.</p>	<p>Members are reminded on a regular basis to use the gel sanitisers before, and after club activity. Also reminded to catch coughs and sneezes in tissues, or crook of the elbow – Follow Catch it, Bin it, Kill it, and to avoid touching your face, eyes, nose or mouth with unclean hands.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p><u>Cleaning Shared Equipment</u></p> <p>Any shared equipment should be wiped down with water and detergent/disinfectant before and after use. If this is not possible, said equipment should not be used for a period of a minimum of 72 hours. This will include boats, paddles, buoyancy aids and any other shared club objects/materials.</p> <p>Ensure your facility has extensive signage and information regarding precautions for managing COVID-19</p> <p>Members must receive information in advance of attending the premises to enable them to prepare properly to follow the new systems and protocols.</p> <p>All equipment to be ordered in advance of session, designated person, or persons from the same family, to be the only ones taking boats etc. from the barn and put in the designated area in the yard.</p> <p>Designate areas and a protocol of how to access boats and equipment to explained to members.</p>	Designated committee member.	Each club session	End of Summer

		<p><u>Club Toilets</u></p> <p>Closed until further notice.</p>	<p>Post session, each group to put their equipment back in the barn maintaining social distancing at all times.</p> <p>Identify pinch points such as storage areas or get on points where social distancing may be difficult.</p> <p>Notify members that the toilet is closed and out of bounds.</p>			
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